

State of New Jersey

Department of Human Services

Philip Murphy Governor Tahesha L. Way Lt. Governor Sarah Adelman Commissioner

The New Jersey Department of Human Services invites you to apply for the following position:

Division of Mental Health and Addiction Services Office of Information Systems 5 Commerce Way Hamitton, NJ 08691 Description Open to Current State Employees Within the Division of Mental Health and Addiction Services Description Description Under direction in a Data Center or in a subordinate computer center in a state department, institution, or agency, state college or a local jurisdiction plans, administers, and controls all work activities required to produce effective data processing system for major agency programs including responsibility for systems analysis and design, economic evaluations, and programmin Supervises staff and work activities. Prepares and signs official performance evaluations for subordinate staff. Does oth related duties. NOTE: Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of releavent experience. Nine (9) years of professional experience in data processing systems design and analysis for a large public or private information processing facility, including at least three (5) years of experience with systems software in a multi-programming, third generation communications environment, one (1) year of which shall have been in a supervisory capacity. OR REQUIREMENTS: OR Possession of a bachelor's degree from an accredited college or university; and five (5) years of the above-mentioned professional experience, including at least three (3) years of which shall have been in a supervisory capacity. OR Possession of a Master's degree from an accredited college or university in Data Processing or Computer Science; and four (4) years of the above-mentioned professional experience, including at least three (3) years of experience with systems software in a multi-programming, third generation communications environment, one (1) year of which shall have been in a supervisory capacity. OR Possession of a Master's degree from an accredited college or university in Data Processin	JOB POSTING #:	196-24	ISSUE DATE:	4/23/2024	CLOSING DATE:	5/7/2024	
LOCATION: Office of information Systems of Commerce Way Hamilton, NJ 08691 OPENTO: Open to Current State Employees Within the Division of Mental Health and Addiction Services DESCRIPTION: Under direction in a Data Center or in a subordinate computer center in a state department, institution, or agency, state colleg or a local jurisdiction plans, administers, and controls all work activities required to produce effective data processing system for major agency programs in cludding responsibility for systems analysis and design, economic evaluations, and programmin Supervises staff and work activities. Prepares and signs official performance evaluations for subordinate staff. Does oth related duties. PECIAL NOTE: REQUIREMENTS NOTE: Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience. Nine (6) years of professional experience in data processing systems design and analysis for a large public or private information processing facility, including at least three (3) years of which shall have been in a supervisory capacity. OR REQUIREMENTS: OR Possession of a bachelor's degree from an accredited college or university; and five (5) years of the above-mentioned professional experience, including at least three (3) years of experience with systems software in a multi-programming, third generation communications environment, one (1) year of which shall have been in a supervisory capacity. OR Possession of a Master's degree from an accredited college or university in Data Processing or Computer Science; and four (4) years of the above-mentioned professional experience, including at least three (3) years of experience with systems software in a multi-programming, third generation communications environment, one (1) year of which shall have been in a supervisory capacity. OR Possession of a Master's degree from an accredited college or university in Data Processing or Computer Science; an	TITLE:	Project Manager Data Processing (Multiple Positions)					
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FOREIGN
DEGREES:</td><td colspan=5>Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated by a reputable evaluation service at your expense. The evaluation must be included with your submission. Failure to submit the required evaluation may result in</td></tr><tr><td>If you are a candidate for a position that involves direct client care with the Department of Human Services, you may be subject to pre and/or post-employment drug testing/ screening. The cost of any pre-employment testing will be at your expense. Candidates with a positive drug test result or those who refuse to be tested and/or cooperate with the testing requirement will not be hired. You will be advised if the position for which you're being considered requires drug testing and how to proceed with the testing. * Applicable regular or special re-employment list(s) established as a result of a layoff will be used before promotions are made. * * * Telework**. This position may be eligible to participate in the Department's pilot " https:="" if="" index.shtml="" indicated="" information="" interview="" letter),="" made="" management.="" more="" must="" nj="" nj.gov="" offers="" on="" opportunity="" option="" or="" other="" overview="" per="" process.="" program="" program",="" program,="" remotely="" resume="" same="" submitted="" supporting="" td="" telework="" the="" their="" this,="" throughout="" to="" two="" under="" up="" visit="" website="" week,="" which="" will="" with="" work="" you="" your=""><td>RESIDENCY:</td><td colspan="5">current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed</td>	RESIDENCY:	current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed					
* <u>Telework</u> : This position may be eligible to participate in the Department's pilot " <u>Telework Program</u> ", which offers eligible employees the opportunity to work remotely for up to two (2) days per week, as approved by management. Details on this, and other benefits, will be made available throughout the interview process. * <u>SAME Applicants</u> : If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their Website at: https://nj.gov/csc/same/overview/index.shtml , email: CSC-Same@csc.nj.gov , or call 609-292-4144, option 3.	DRUG SCREENING:	and/or post-employment drug testing/ screening. The cost of any pre-employment testing will be at your expense. Candidates with a positive drug test result or those who refuse to be tested and/or cooperate with the testing requirement will not be hired. You will be advised if the position for which you're being considered requires drug testing and how to proceed with the testing.					
FILING INSTRUCTIONS	NOTE:	* <u>Telework</u> : This position may be eligible to participate the opportunity to work remotely for up to two (2) days be made available throughout the interview process. * <u>SAME Applicants</u> : If you are applying under the NJ "submitted along with your resume by the closing date at: https://nj.gov/csc/same/overview/index.shtml , ema	e in the Department sper week, as appr 'SAME" program, yo indicated above. Fo ail: <u>CSC-Same@csa</u>	s pilot " <u>Telework Pro</u> oved by managemen our supporting docum or more information o	<u>gram</u> ", which offers el t. Details on this, and nents (Schedule A or l n the SAME Program	igible employees other benefits, will 3 letter), must be	
		FILING INS	TRUCTIONS				
Forward a cover letter and resume electronically to: DHS-HRAdmin.Resumes@dhs.nj.gov	V-	would include the Joh Destinant and Leat Name:					

You must include the Job <u>Posting #</u>, and <u>Last Name</u> in the subject line of your email. Example: (123-22, Smith)

New Jersey Department of Human Services is an Equal Opportunity Employer